



2025 Derby On Main Spirits of Derby Vendor Application

Event Date:

Saturday, May 3, 2025

10:30am – 7pm

About Derby on Main:

Derby on Main will celebrate the greatest two-minutes in sports on Main Street in Lebanon, KY. The event will feature Millionaires Row, vendors, food trucks, live music, LED screens with races, and more.

About the Application:

Derby on Main will be highlighting breweries, distilleries, and wineries in a special designated area for attendees called Spirits of Derby.

Questions:

Email: director@marioncountychamber.com

Phone: 270-692-9594

**2025 Derby On Main
Spirits of Derby Vendor Application**

Name: _____

Business: _____

Email: _____

Website or Facebook page _____

Address: _____

City/State: _____ State: _____ Zip: _____

Daytime Phone: _____

Number of booths needed at \$100 each: _____

Booth space size needed: _____

By submitting this application, you acknowledge you understand the guidelines for exhibiting and agree all work displayed meets the outlined criteria. The Marion County Chamber is released from all responsibility from damage, theft or loss incurred while participating in the fair.

Signature: _____ Date: _____

Submit completed form to:
Marion County Chamber of Commerce
239 North Spalding Avenue, Suite 201
Lebanon, KY 40033
Email: info@marioncountychamber.com

DERBY ON MAIN RULES & REGULATIONS

Festival Overview:

Derby On Main, sponsored by the Marion County Chamber of Commerce, will take place on Saturday, May 5, 2025, from 10:30a-7pm. 2025 Derby On Main event hours for vendors are 10:30am to 7pm Saturday, May 3rd.

Application Deadline:

Application must be received by March 14th.

Vendor Application Information:

- Vendor will be invoiced for the booth space with payment due on receipt. Spaces **MUST BE PAID FOR COMPLETELY** by April 1st to reserve booth spot. If payment is not received, vendor will forfeit reserved booth space.
- Under no circumstances may vendor sell, share, or give assigned booth space to another exhibitor.
- Vendor must keep booth within the confines of the space purchased. This includes tie-downs, vendor displays and signage, etc.
- Vendor chair contact information and festival map will be e-mailed or mailed prior to the event.
- Vendor must ID everyone, and follow ABC rules and regulations regarding the serving of alcohol.
- Vendor must have ABC permit on hand.
- Vendor must have insurance with Marion County Chamber of Commerce, City of Lebanon, and County of Marion, Kentucky listed as additional insured, which must be submitted before the event.
- Beverages will not be served in a clear container.
- Alcohol sales will end at 6:15pm. This policy is recommended by local law enforcement to ensure patrons have time to finish their beverages before the end of the event.

Booth Space Information:

- Vendor must provide their own tent, as well as their own tables, chairs, display screens, etc., and all must be contained within the assigned booth space.
- All tents must have weighted tie-downs to prevent tents from blowing over and injuring vendors and guests. No stakes are allowed in the ground or street.
- Booth must be manned the entire duration of the event of 10:30am to 7pm on Saturday, May 3rd. Vendor is responsible for keeping booth area clean and orderly.
- Booths must be completely set up, with all vehicles removed from the streets, by 10:30am.
- All booths must be completely removed Saturday evening, May 3rd, at 8pm.

Rented Area:

All tables **MUST** be inside vendor designated rental space **ONLY**.

Set-Up:

Chairpersons will welcome vendors on Saturday, May 3rd, from 9:00-10:30am (eastern). Vendor must check-in with the chairpersons for booth assignment location. All vendors must be set-up by 10:30am.

Security:

The festival is not responsible for any damage, theft, fire, loss or injury of any nature to the exhibitor, employees, goods, property, or any loss to third parties due to exhibitors' acts of omissions, or any force of nature.

Animals:

In agreement with the Humane Society, there will be no selling or giving away live animals.

Pets:

With the exception of Service Dogs (dogs working for the blind or police), **NO PETS WILL BE ALLOWED LEASHED, CAGED OR OTHERWISE!**

Sales Tax:

Each vendor is responsible for his/her own Kentucky Sales Tax.

Insurance Requirements:

Vendor must have a \$500,000 of liability insurance. Upon acceptance to the event, vendor will be required to name Marion County Chamber of Commerce, the City of Lebanon, and the County of Marion, Kentucky as additional insured. We must receive your certificate of insurance 30 days prior to Derby on Main.

Parking:

Please observe "No Parking" signs on public thoroughfares. Violators will be towed. Parking will be available at City Hall, which is the closest lot to the designated "Spirits of Derby" vendor area.