



## 2024 Derby On Main Vendor Application

### **Show Date:**

Saturday, May 4, 2024

10:30am – 7pm

**Application Deadline:** March 15, 2024

### **Steps Required to Submit a Valid Entry Application:**

**\*\*This is a juried show. These steps are important for consideration.**

1. Complete the application below.
2. Submit 2-5 images of recent work.
3. Images must be clear, hi-res digital (no slides, websites or PowerPoint)
4. The application must be received by the Marion County Chamber of Commerce no later than March 15, 2024.

Email Photos to [info@marioncountychamber.com](mailto:info@marioncountychamber.com)

Questions: email or call 270-692-9594

## 2024 Derby On Main Vendor Application

Name: \_\_\_\_\_

Business: \_\_\_\_\_

Email: \_\_\_\_\_

Website or Facebook page \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Please list all the items that will be included in your exhibit:

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Number of booths needed at \$30 each: \_\_\_\_\_ (Booths are 10'x12')

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By submitting this application, you acknowledge you understand the guidelines for exhibiting and agree all work displayed meets the outlined criteria. The Marion County Chamber is released from all responsibility from damage, theft or loss incurred while participating in the fair.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit completed form to:  
Marion County Chamber of Commerce  
239 North Spalding Avenue, Suite 201  
Lebanon, KY 40033  
Email: [info@marioncountychamber.com](mailto:info@marioncountychamber.com)

## DERBY ON MAIN RULES & REGULATIONS

### Festival Overview:

Derby On Main, sponsored by the Marion County Chamber of Commerce, is a family-friendly event offering a variety of entertainment for all ages. 2024 Derby On Main event hours for vendors are 10:30am to 7pm Saturday, May 4<sup>th</sup>.

### Application Deadline:

Application must be received by March 15<sup>th</sup>.

### Vendor Application Information:

- **Note:** this is a juried show.
- Vendor will receive notification of selection by March 22<sup>nd</sup>.
- If selected, vendor will be invoiced for the booth space with payment due on receipt. Spaces **MUST BE PAID FOR COMPLETELY** by April 1<sup>st</sup> to reserve booth spot. If payment is not received, vendor will forfeit reserved booth space.
- Under no circumstances may vendor sell, share, or give assigned booth space to another exhibitor.
- Vendor must keep booth within the confines of the space purchased. This includes tie-downs, vendor displays and signage, etc.
- Vendor chair contact information and festival map will be e-mailed or mailed prior to the event.

### Booth Space Information:

- Vendor must provide their own tent, as well as their own tables, chairs, display screens, etc., and all must be contained within the assigned booth space.
- All tents must have weighted tie-downs to prevent tents from blowing over and injuring vendors and guests. No stakes are allowed in the ground or street.
- Booth must be manned the entire duration of the event of 10:30am to 7pm on Saturday, May 4<sup>th</sup>. Vendor is responsible for keeping booth area clean and orderly.
- Booths must be completely set up, with all vehicles removed from the streets, by 10:30am.
- All booths must be completely removed Saturday evening, May 4<sup>th</sup>, at 8pm.

### Rented Area:

All tables **MUST** be inside vendor designated rental space **ONLY**.

### Set-Up:

Chairpersons will welcome vendors on Saturday, May 4<sup>th</sup>, from 9:00-10:30am (eastern). Vendor must check-in with the chairpersons for booth assignment location. All vendors must be set-up by 10:30am.

### Electricity:

Electricity will not be available at Derby On Main.

### Security:

The festival is not responsible for any damage, theft, fire, loss or injury of any nature to the exhibitor, employees, goods, property, or any loss to third parties due to exhibitors' acts of omissions, or any force of nature.

### Absolutely NO:

Raffles, chances, games of skill or chance, used clothing, sexually explicit materials, fireworks, firecrackers, explosives, numb chucks, butterfly knives, stink bombs, silly string, fart spray, colored hairspray and absolutely no non-powder guns, including BB, airsoft and pellet. Dangerous items or items of an offensive nature will NOT be permitted. **NO GUNS THAT IMITATE REAL WEAPONS OR FAKE WEAPONS WILL BE ALLOWED. ANY VIOLATION WILL RESULT IN LOSS OF BOOTH PRIVILEGES AND REMOVAL FROM THE EVENT.**

### Reservations:

The Marion County Board of Directors reserve the right to reject any vendor they feel is inappropriate for the

event. Any such vendor will be required to leave, and no refund will be given.

**Animals:**

In agreement with the Humane Society, there will be no selling or giving away live animals.

**Pets:**

With the exception of Service Dogs (dogs working for the blind or police), NO PETS WILL BE ALLOWED LEASHED, CAGED OR OTHERWISE!

**Sales Tax:**

Each vendor is responsible for his/her own Kentucky Sales Tax.

**Parking:**

Please observe "No Parking" signs on public thoroughfares. Violators will be towed.